

Milwaukee County Personnel Review Board
Meeting Minutes – October 14, 2014

I. Roll Call

Board President Daniel Dennehy called to order the regular meeting of the Personnel Review Board at 9:13 a.m. on Tuesday, October 14, 2014, in Gordon Park Pavilion, 1321 East Locust Street, Milwaukee, WI.

The following Board Members were present: Mr. Daniel T. Dennehy, Ms. Susan A. Lueger, Ms. Mary K. Bruno, and Ms. Melissa Soberalski.

II. Approval of Minutes of the September 16, 2014 Meeting

Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by vote of 4-0, approved the minutes of the September 30, 2014 meeting.

III. Status Update from the PRB Administrator

The Board heard the report of Rebecca M. Janz, Administrator, regarding the resignation of Board Member Melissa Hudson Clark and the County Executive's proposed 2015 budget.

IV. Communications and/or comments from the public, if any

The Board commended Melissa Hudson Clark for her service on the Board. The Board thanked Ms. Clark for her commitment, insight, and careful deliberation of cases before the Board and noted that she will be missed.

The Board requested updates on the matters of Kim Lisowski and Michael Draper for the next meeting on October 28, 2014, at the at the Medical Examiner's Conference Room, 933 W. Highland Ave., Milwaukee, WI 53233. Both employees currently have cases at the Call of the Chair.

V. Correspondence

None.

VI. First Appearances

A. DISCHARGE

ANTHONY MOFFETT, Captain, SHERIFF
Case 2-4157 dated 9/24/2014

Paul Kuglitsch, Assistant Corporation Counsel, requested that Anthony Moffett, who was not present, be put to the Call of the Chair because Mr. Moffett is currently applying for retirement. Ms. Lueger moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), put Anthony Moffet's case to the Call of the Chair.

B. SUSPENSION

CORY CHAMPION, Airport Maintenance Worker Assistant, DOT

Case 1-4156 dated 9/25/2014 for 1 day

The Board heard the report of Paul Kuglitsch, Assistant Corporation Counsel, that Cory Champion, who was not present, signed a waiver of hearing and accepted his suspension. Charmaine Gee, Administrative Assistant, confirmed that the Board had received Mr. Champion's signed waiver. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), voted to accept Mr. Champion's waiver and closed this case.

VII. Updates

A. DISCHARGE

SHANNON CHACHERE-MINDINGALL, Clerical Assistant 1, COURTS

Case 2-4081 dated 3/24/2014

The Board heard the report of Calvin Lee, AFSCME, Dist. 48, that he and Paul Kuglitsch, Assistant Corporation Counsel, obtained Shannon Charchere-Mindingall's signed settlement agreement. Charmaine Gee, Administrative Assistant, confirmed that the Board had received a signed copy of the agreement. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), accepted the settlement agreement and closed this case.

VIII. Hearings

A. SUSPENSION

JUANITA HARRIS, Secretarial Assistant, FAMILY CARE

Case 1-4155 dated 9/19/2014 for 5 days

At 12:59 p.m., Ms. Bruno moved, Ms. Soberalski seconded, and the Board voted 4-0 to go into closed session to deliberate the Juanita Harris matter. At 1:17 p.m., the Board reconvened in open session.

Ms. Bruno moved, Ms. Lueger seconded, and the Board, by unanimous vote (4-0), found that the evidence was sufficient to sustain violations of Civil Service Rule VII, Section 4(1), paragraphs (l) and (ff), and upheld the 5 day suspension of Juanita Harris. The Board also recommended additional training for senior management and other supervisory employees in Family Care and that employee complaints that lead to discipline of the complaining employee should follow a more transparent and documented procedure.

IX. Discussion of Milwaukee County Personnel Review Board Rules of Procedure and Potential Revisions

Ms. Soberalski moved, Ms. Lueger seconded, and the Board, by a vote of 4-0, adjourned this matter to its meeting on October 28, 2014.

X. Adjournment

Ms. Bruno moved, Ms. Lueger seconded, and the Board, by vote of 4-0, adjourned the meeting at 1:23 p.m.

Minutes submitted by: Rebecca M. Janz, PRB/Ethics Board Administrator